

# Annual Return Summary

Generated on:  
7 May 2026

<b>Registration Number:</b>	CC34031
<b>Charity Name:</b>	Dunedin Civic Orchestra Incorporated
<b>Annual Return Reference:</b>	AR010
<b>For Year Ending:</b>	31 December 2016

## Charity Details

Legal Name: Dunedin Civic Orchestra Incorporated  
Trading Name: Dunedin Symphony Orchestra  
NZBN Number: N/A

Charity's Postal Address: PO Box 5571  
Moray Place  
Dunedin 9058

Charity's Street Address: 65 Hanover Street  
Dunedin Central  
Dunedin 9016

Phone: 03 477 5623  
Fax:  
Email: [info@dso.org.nz](mailto:info@dso.org.nz)  
Website: <http://www.dso.org.nz>  
Facebook: <https://www.facebook.com/DunedinSymphonyOrchestra>  
Twitter: <https://twitter.com/DunedinSymphony>  
Social Network Name:

### **Charity Identity**

Dunedin Civic Orchestra Incorporated identifies as an organisation with a focus on the following communities:

N/A

## Officer Details

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### Added Officers

Name	Officer Type	Position	Position Appointment Date
Alison Joan Bowcott	Individual	Board member	25/05/2017

### Updated Officers

Name	Officer Type	Position	Effective Date of Change
Graeme Alexander Downes	Individual	Member Board of Management	26/07/2017
Brendan James Gray	Individual	Board member	27/07/2017

### Removed Officers

Name	Officer Type	Position	Last Date as an Officer
Hamish Ralph Miller	Individual	Member Board of Management	24/05/2017

## Purpose & Structure

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### Purpose

Charitable Purpose:

The purpose of the Dunedin Civic Orchestra Inc. are: (a) To administer and promote the Dunedin Civic Orchestra Inc. and/or any other orchestras, groups or performers that the Society may elect from time to time to foster and encourage. (b) To present concerts and entertainments of whatever kind to members of the Society and the general public for any of the purposes of the Society and to fix and levy charges for admission to such concerts, entertainments or any other activity organised by the Society. (c) To foster, promote and encourage the study, composition, practice and performance of music in all its branches, especially orchestral music in orchestral concerts or as an accompaniment to choral and theatrical works, opera, ballet and any other works. (d) To employ, train and promote generally the interests of musicians and other artists, both collectively and as individuals. (e) To provide workshops, studios etc and make these available to Society members.

### Structure:

Entity Structure

The governing entity's members meet annually at an Annual General Meeting and elect seven of the nine members of the Board. The other two Board members are elected by the players as soon as is practicable after the AGM. The Board appoints its President, Vice-President and Treasurer. It also employs the General Manager. The Board meets monthly and considers the activity and financial reports. The General Manager employs the artists and administrative staff.

### Activity, Sector and Beneficiary

Main Activity:	Presentation of orchestral performances
Main Sector:	Arts / culture / heritage
Main Beneficiary:	General public

# People

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## **Paid work (average week)**

People employed full time:	1
People employed part time:	5
Average paid hours per week:	106

## **Volunteer work (average week)**

Total volunteers:	2
Volunteer hours:	8

# Your Organisation

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## **Reporting Tier**

Tier 3

## **Provision of financial services**

Does your charity, in its ordinary course of business, lend money (to or on behalf of others), or manage money or funds on behalf of others? No

## **Income Spent on charitable purposes overseas**

Over the last financial year, did your charity provide any goods or services overseas? No

Over the last financial year did your Charity use any business income (e.g. sale of goods or services) for Charitable purpose overseas? No

Over the last financial year, did your charity receive donations and use any of its funds for charitable purposes overseas? No

## **Audit & Review**

Is it a requirement of your charity's rules to have your performance report reviewed or audited? Yes

For the previous two financial years (not including the one you are reporting on), what was your charity's total operating expenditure? Between \$500,000 and \$1 million

Please confirm that the performance report that you are submitting has been reviewed or audited: Yes

Did the person who conducted the audit or review of your charity's accounts raise any issues of concern in their report? No

Did your charity receive a modified audit opinion for any reason other than because the charity received cash donations? No

## **Related party transactions**

Does your charity's performance report disclose any related party transactions?

Yes

**\* Audit conducted by**

Name

Phil Sinclair

Occupation

Partner - Audit and Assurance

Organisation

Crowe Horwath New Zealand Audit Partnership

## Statement of Financial Performance

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### **Revenue**

Donations, fundraising and other similar revenue:*	877,880
Fees, subscriptions and other revenue (including donations) from members:*	74,400
Revenue from providing goods or services:*	233,242
Interest, dividends and other investment revenue:*	3,348
Other revenue:	0
Total revenue:	1,188,870

### **Expenses**

Expenses related to public fundraising:*	0
Volunteer and employee related payments:*	247,707
Expenses related to providing goods and services:*	659,560
Grants and donations made:*	0
Other expenses:*	6,209
Total expenses:	913,476

### **Surplus/deficit**

Surplus/deficit:	275,394
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## Statement of Financial Position

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### **Current Assets**

Bank accounts and cash:*	343,388
Debtors and prepayments:*	33,057
Inventory/inventories:*	0
Other current assets:*	0
Total current assets:	376,445

### **Non Current Assets**

Property, plant and equipment:*	232,654
Investments:*	0
Other non-current assets:*	0
Total non-current assets:	232,654
Total assets:	609,099

### **Liabilities**

Total current liabilities:*	68,067
Total non-current liabilities:*	7,111
Total liabilities:	75,178

### **Assets less liabilities**

Total assets less total liabilities: 533,921

**Accumulated funds**

Capital contributed by owners or members:\* 0

Accumulated surplus or deficits:\* 414,669

Reserves:\* 119,252

Total accumulated funds: 533,921

**Supporting Information**

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**Certification**

Certifying Officer: Philippa Harris

**Withhold Annual Return**

Withhold annual return: No