

# Annual Return Summary

Generated on:  
2 August 2025

Registration Number:	CC10890
Charity Name:	Downtown Community Ministry Wellington Inc
Annual Return Reference:	AR012
For Year Ending:	30 June 2018

## Charity Details

Legal Name:	Downtown Community Ministry Wellington Inc
Trading Name:	DCM
NZBN Number:	N/A

Charity's Postal Address: PO Box 6133  
Marion Square  
Wellington 6141

Charity's Street Address: 2 Lukes Lane  
2 Lukes Lane  
Te Aro  
Wellington 6011

Phone: (04)3847699  
Fax: (04)3847688  
Email: [accounts@dcm.org.nz](mailto:accounts@dcm.org.nz)  
Website: <http://www.dcm.org.nz>  
Facebook:  
Twitter:  
Social Network Name:

### Charity Identity

Downtown Community Ministry Wellington Inc identifies as an organisation with a focus on the following communities:

N/A

## Officer Details

---

### Added Officers

Name	Officer Type	Position	Position Appointment Date
Jenny Livschitz	Individual	Board member	11/12/2017

### Removed Officers

Name	Officer Type	Position	Last Date as an Officer
Wayne Douglas Phillips	Individual	Board Member	14/08/2017

## Purpose & Structure

---

### Purpose

Charitable Purpose:

Downtown Community Ministry supports people marginalised within Wellington City to assist them access and sustain housing, access Work and Income benefits and sustain their income, provide money management support, assist with basic food needs, provide a supportive gathering space, assist with gaining skills ready for work, and emergency dental treatment.

### Structure:

Entity Structure

Downtown Community Ministry is an incorporated Society registered under the Incorporated Societies Act 1908.

### Activity, Sector and Beneficiary

Main Activity:	Provides services (e.g. care / counselling)
Main Sector:	Social Services
Main Beneficiary:	General public

# People

---

## **Paid work (average week)**

People employed full time:	15
People employed part time:	3
Average paid hours per week:	580

## **Volunteer work (average year)**

Total volunteers:	320
Volunteer hours:	2000

# Your Organisation

---

## **Reporting Tier**

Tier 3 (Can be used if annual expenses are under \$2 million and charity has no Public Accountability.)

## **Provision of financial services**

Does your charity, in its ordinary course of business, lend money (to or on behalf of others), or manage money or funds on behalf of others?

Yes

## **Income Spent on charitable purposes overseas**

Over the last financial year, did your charity provide any goods or services overseas?

No

Over the last financial year did your Charity use any business income (e.g. sale of goods or services) for Charitable purpose overseas?

No

Over the last financial year, did your charity receive donations and use any of its funds for charitable purposes overseas?

No

## **Audit & Review**

Is it a requirement of your charity's rules to have your performance report reviewed or audited?

Yes

For the previous two financial years (not including the one you are reporting on), what was your charity's total operating expenditure?

Between \$500,000 and \$1 million

Please confirm that the performance report that you are submitting has been reviewed or audited:

Yes

Did the person who conducted the audit or review of your charity's accounts raise any issues of concern in their report?

No

Did your charity receive a modified audit opinion for any reason other than because the charity received cash donations?

No

## **Related party transactions**

Does your charity's performance report disclose any related party transactions?	Yes
<b>* <u>Audit conducted by</u></b>	
Name	Carolyn Jackson
Occupation	Audit Partner
Organisation	Staples Rodway Audit New Zealand

## Statement of Financial Performance

---

### **Revenue**

Donations, fundraising and other similar revenue:*	369,645
Fees, subscriptions and other revenue (including donations) from members:*	18,514
Revenue from providing goods or services:*	671,298
Interest, dividends and other investment revenue:*	13,029
Other revenue:	71,966
Total revenue:	1,144,452

### **Expenses**

Expenses related to public fundraising:*	37,980
Volunteer and employee related payments:*	792,021
Expenses related to providing goods and services:*	344,582
Grants and donations made:*	0
Other expenses:*	58,892
Total expenses:	1,233,475

### **Surplus/deficit**

Surplus/deficit:	-89,023
------------------	---------

## Statement of Financial Position

---

### **Current Assets**

Bank accounts and cash:*	135,832
Debtors and prepayments:*	18,147
Inventory/inventories:*	0
Other current assets:*	0
Total current assets:	153,979

### **Non Current Assets**

Property, plant and equipment:*	116,403
Investments:*	250,000
Other non-current assets:*	0
Total non-current assets:	366,403
Total assets:	520,382

### **Liabilities**

Total current liabilities:*	83,937
Total non-current liabilities:*	0
Total liabilities:	83,937

### **Assets less liabilities**

Total assets less total liabilities:	436,445
--------------------------------------	---------

**Accumulated funds**

Capital contributed by owners or members:*	0
--	---

Accumulated surplus or deficits:*	436,445
-----------------------------------	---------

Reserves:*	0
------------	---

Total accumulated funds:	436,445
--------------------------	---------

## Supporting Information

---

**Certification**

Certifying Officer:	Monty Arnott
---------------------	--------------

**Withhold Annual Return**

Withhold annual return:	No
-------------------------	----